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**TOWN OF HARRISON  
VILLAGE OF HARRISON**  
ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
BUILDING DEPARTMENT  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528



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TO: JACKIE GREER, TOWN CLERK  
FROM: ROBERT FITZSIMMONS/BUILDING INSPECTOR   
RE: AGENDA ITEM  
DATE: 9/5/12

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I am requesting approval from the Town Board to send Sr. Office Assistant Suzanne Fuller to a Grant Writing course in Ridgefield, CT on October 1-2, 2012, amount not to exceed \$475. This course will aid us in applying for grants for both the Building Dept and the Bureau of Fire Prevention. Money for this course is already in the department's budget.